

**BOROUGH OF WEST HAZLETON
APPLICATION FOR ZONING**

Enclosed find one (1) application for a Zoning Permit. Please type or print clearly all required information. One form of identification must accompany this application, which we will photocopy for our records.

If you are not the owner of said property, you must have permission from said owner to act on his /her behalf.

Fees are as follows:

Commercial / Industrial Use	\$125.00
New Business Application	\$125.00
Residential Use	\$55.00

ALL FEES ARE NON- REFUNDABLE!!!

Complete and return this application to the License and Permits Office, West Hazleton Borough, 100 South 4th Street with all applicable drawings. *Said drawings should include the following (copy of sample plot plan attached):*

- a. Lot Size
- b. Size of Structure(s) on lot (if applicable)
- c. Front, rear, and side yard setbacks
- d. Height(s) of proposed structure(s)
- e. Adjoining Streets or Courts
- f. Any other relevant data

All decisions will be made within fifteen (15) working days of submittal of this application.

Every Business, Pool, New Fence, Off Street Parking, New Shed, Garage, Home, Building and Additions need Zoning Approval. Any application that is denied must appear in front of the Zoning Hearing Board for Approval.

*****NOTE*** All applications for Subdivision, Land Use, or Parking Lots must have Borough of West Hazleton Planning Commission approval before any work can start.**

***** New Buildings*** Residential and Commercial require inspections by West Hazleton Borough**

**ANY PAST DUE GARBAGE, SEWER, WATER, TAXES OR LIENS ON ANY PROPERTIES WITHIN
THE COMMONWEALTH MAY PROHIBIT THE ZONING APPROVAL PER PENNSYLVANIA LAW**

SUBCHAPTER C
PERMIT DENIALS BY MUNICIPALITIES

Sec.
6131. Municipal permit denial.
Municipal permit denial.
(a) Denial.--
(1) A municipality or a board under subsection (c) may deny issuing to an applicant a municipal permit if the applicant owns real property in any municipality for which there exists on the real property:
(i) a final and unappealable tax, water, sewer or refuse collection delinquency on account of the actions of the owner;

ZONING APPLICATION

FOR OFFICIAL USE ONLY

ZONING DISTRICT _____
APPLICATION DATE _____

APPLICATION NUMBER _____
FEE _____ PAID BY _____

PROPOSED WORK: (CHECK APPROPRIATE LINE)

- | | | | | |
|---------------------------------------|-------------------------------------|---------------------------------|--------------------------------------|-------------------------------------------|
| <input type="checkbox"/> New Building | <input type="checkbox"/> Conversion | <input type="checkbox"/> Sign | <input type="checkbox"/> Mobile Home | <input type="checkbox"/> New Business |
| <input type="checkbox"/> Addition | <input type="checkbox"/> Land Use | <input type="checkbox"/> Garage | <input type="checkbox"/> Shed | <input type="checkbox"/> Sub-division |
| <input type="checkbox"/> Carport | <input type="checkbox"/> Fence | <input type="checkbox"/> Pool | <input type="checkbox"/> Occupancy | <input type="checkbox"/> Other (describe) |

Property Owner _____ Phone Number _____

If property is lease to own must also provide lease holder name

Property Owners Home Address _____ City, State, Zip _____

Person Applying for Business _____ Address _____

City, State, Zip _____ Phone _____

Location of Property _____

To Be Used For: _____

If New Business describe in detail what type of merchandise is being offered (ex: food establishment will be preparing the food, store will be selling various items or specializing in one type, mechanic shop will be inspecting, repairing, changing tires or storing tires, etc.) _____

If you are a food establishment, grocery store or restaurant are you licensed with the state, does at least one person have a food safety certification, have you contacted the state for licensing requirement? _____

Lot Size: _____ Size of Sign (length x width & height) _____

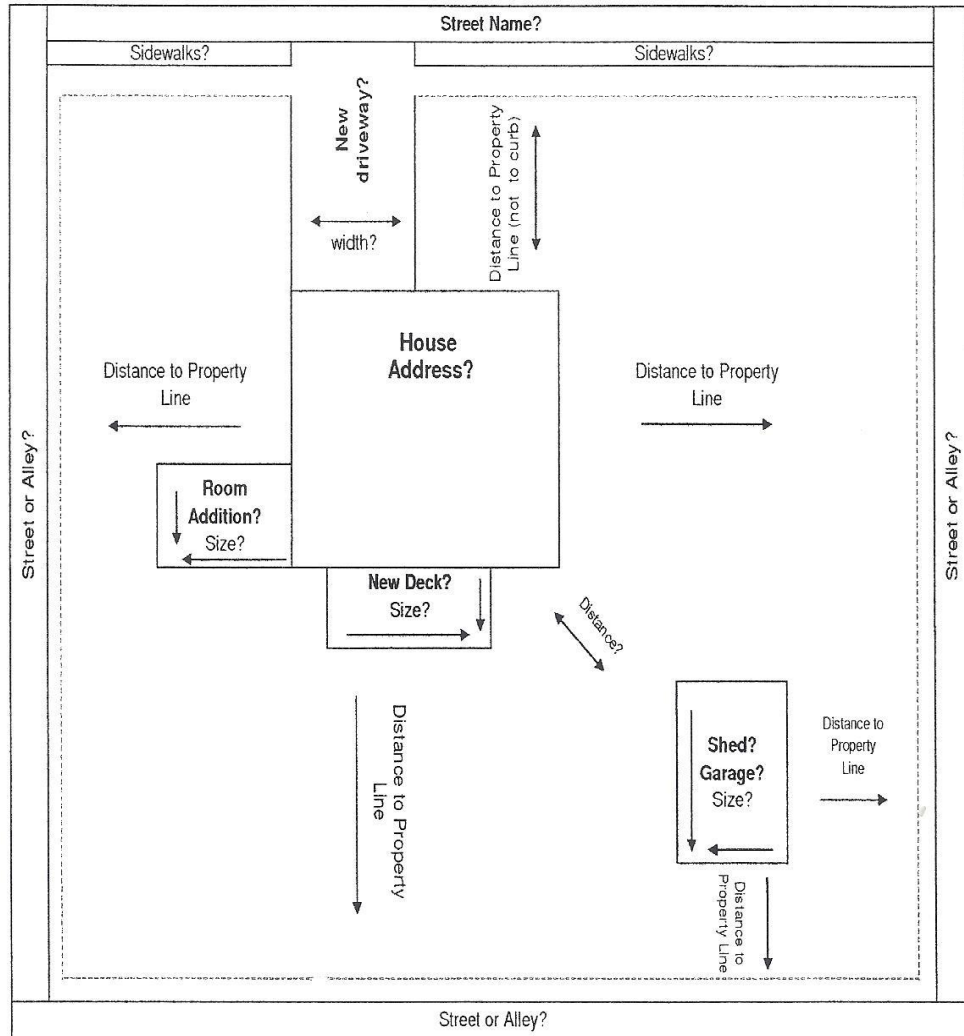
Size of Existing Structures on Lot _____ Size of New Structure or Addition _____

NOTE: Plans / Diagrams are required for ALL New Buildings both Residential and Commercial require Inspections from the Building Plans Examiner*

APPLICANTS SIGNATURE & DATE

**MISSING, INCOMPLETE OR FALSIFICATION / DECEPTIVE INFORMATION MAY RESULT IN
REVOCATION OF ZONING PERMIT**

How to Draw a Basic Site Plan



The Inspection Department recommends that when drawing a site plan, that you draw as close to scale as possible.